

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 June 23, 2003 1:30 p.m.

LOUIS H. BRUNI

Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. INVOCATION
- 4. PLEDGE OF ALLEGIANCE
- 5. APPROVAL OF MINUTES JUNE 2, 2003 and June 9, 2003 MEETINGS
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 7. COMMUNICATIONS –
- **8. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **9.** Discussion and possible action to appoint Mr. Daniel Barrera to the Webb County Planning Advisory Board.
- **10.** Status report on water to the Colonias.
- **11.** Report on the Provaqua project and its involvements at the Bi-National Partnership for Prosperity Conference in San Francisco, California, June 8, 2003 through June 11, 2003.
- **12.** Discussion and possible action to pay an invoice in the amount of \$4,000.00 to the Laredo Veterans Coalition for flags displayed at Commissioner's Court Room.[Account # 001-0109-6401 Building Maintenance]
- **13.** Discussion and possible action to direct the Webb County Purchasing Agent to solicit requests for qualifications for a Veterans Administrator.
- **14.** Discussion and possible action to appoint Mr. Calixto Sandoval to the Texas Veterans Land Board.
- **15.** Discussion and possible action to direct Webb County Bond Counsel, Mr. Paul Martin, Webb County Attorney, Mr. Homero Ramirez, and Chief of Staff, Mr. Raul Casso to begin negotiations with Wackenhut Corrections Corporation for a lease agreement on County owned land and to form a Public Facility Corporation.
- **16.** Discussion and possible action to consider and adopt an Order approving the Appointment of replacement directors of the Webb Count Correctional Center Public Facility Center Public Facility Corporation and other matters thereto.
- 17. Discussion and possible action to consider and adopt a resolution authorizing representatives of the County of Webb Correctional Center Public Facility Corporation to structure a prison facility financing; enter into negotiations with necessary parties to effectuate a prison facility financing; and other matters thereto.

GERARDO "JERRY" VASQUEZ, COMMISSIONER PRECINCT 1

- **18.** Discussion and possible action to appoint Mr. Carlos Villarreal to the position of Executive Administrator to the County Commissioners, and set effective date of employment.
- 19. Discussion and possible action to modify the work schedule of the Road and Bridge employees to the following: Monday through Thursday from 6:30 a.m. to 5:00 p.m. with ½ hour lunches. This will alleviate travel time to their work site. This schedule will commence on July 4, 2003.

JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2

- **20.** Presentation by the Laredo Development Foundation.
- **21.** Discussion and possible action to authorize the Purchasing Agent to solicit requests for qualifications for a Pathologist and/or Medical Examiner.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

- 22. Discussion and possible action to enter a re-negotiated equipment lease agreement with John Deere Credit in the amount of SEVEN THOUSAND DOLLARS (\$7,000.00) per month at thirty-six (36) months, for mowing and maintenance equipment at the golf course and the Webb County Judge to sign all relevant documents. The re-negotiation results in a savings of THREE THOUSAND NINE HUNDRED TWELVE DOLLARS (\$3,912.00) to budgeted Account #001-6001-6096 Lease Purchase Principal
- **23.** Discussion and possible action to terminate the professional service contract with the court reporter for Commissioners Court, effective July 1, 2003, and any other matter incident thereto.
- **24.** Discussion and possible action to create a position for a Public Information Officer to be under the direction of Commissioners Court. This position would be filled by vacant slot #1859.

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

25. Discussion and possible action to amend the Webb County Policy and Procedures Manual to prohibit raising funds for any political candidate on Webb County property and any other matters incident thereto.

- **26.** Discussion and possible action to develop uniform public policy recommendations and procedures for the establishment of scoring committees for the awarding of Webb County Contracts for services and capital improvements projects, and for procedures and criteria for the appointment and selection of members to such committees.
- **27.** Discussion and possible action to impose a hiring freeze regarding all vacant positions within Webb County, effective immediately, and for the balance of the Fiscal Year 2002-2003 budget, and until further notice.
- **28.** Discussion and possible action to limit all cellular phone usage to 500 minutes per month for all Webb County Commissioners.

MEDIA BREAK – FIFTEEN MINUTES COURT RECESS

COMMUNITY ACTION AGENCY

- 29. Discussion and possible action to modify slot #1810 (Labor/Installer) at \$6.50 per hour to CEAP Assistant/Assessor at \$9.30 per hour, full-time with benefits, effective June 24, 2003. [Account # 911-4200-5001 Payroll-Comprehensive Energy Assistance Grant and Account # 912-4206-5001 Payroll Weatherization Grant (WAP)]
- **30.** Discussion and possible action to modify slot #1809 (Secretary) Full time at \$9.00 per hour to Comprehensive Energy Assistance Program (CEAP) Clerk, Part-time at \$8.25 per hour effective June 24, 2003. [Account # 911-4200-5001 Payroll Comprehensive Energy Assistance Grant (CEAP)]
- **31.** Discussion and possible action to fill slot #1794 (Center-Aide) Part-time at \$8.25 per hour, effective June 24, 2003. [Account # 920-4200-5001 Payroll Community Services Block Grant]
- **32.** Discussion and possible action to modify Personnel General Order for Meals on Wheels Program, FY-2002-2003, to reflect available funding.

33. Discussion and possible action to approve additional funding, and revised budget, from the Texas Department of Housing and Community Affairs, for the Comprehensive Energy Assistance Program (CEAP), for FY 2003, in the amount of \$144,864.

CONSTABLE, PRECINCT 3

34. Discussion and possible action on the approval of the line item transfers in the amount of \$1,400 as follows:

FROM: Account # 001-2501-6403 (Repair and Maint. Vehicle) \$ 900.00

Account # 001-2501-6011 (Training & Education) \$ 500.00

TOTAL: \$1,400.00

TO: Account # 001-2501-6204 (Fuel and Lube) \$1,400.00

COUNTY ATTORNEY

- **35.** Discussion and possible action to either exercise an option to extend the initial term of the Agreement, for another two years, with LINEBARGER, HEARD, GOGGAN, BLAIR, GRAHAM, PENA & SAMPSON, LLP, concerning court fees and fines collections services or to terminate the Agreement with said law firm, and authorizing the County Judge to execute all relevant documents.
- **36.** Discussion and possible action to enter into a two month (June 5, 2003 through August 5, 2003) commercial lease agreement with Jose Mario Flores concerning lease space of approximately 1800 square feet located at 1808 Commerce Drive at a cost of \$1,800.00 dollars a month. An exemption is being requested to the competitive bidding requirement under Local Government code section 232.024(3) [item necessary because of unforeseen damage to public property], and authorizing the Webb County Judge to execute all relevant documents. [Requested by Webb County Head Start]
- 37. Discussion and possible action to enter into an architectural services agreement with Morales and Associates for the design of new additional work areas throughout the Justice Center and/or incorporation of new work areas into existing departments and the design of flood detection, alert and auto shut-out systems to cover all floors of the building and the inspection and restoration of the present fire protection system. [Requested by Engineering Department]

- **38.** Discussion and possible action to consider and adopt for tax year 2003 the imposition of a fifteen (15%) percent penalty (Statutory penalty) to defray collection costs for Ad Valorem taxes due pursuant to Texas Tax code section 33.07.
- **39.** Discussion and possible action to enter into a three year (July 1, 2003 through June 30, 2006) Ad Valorem tax collection contract with Tijerina, Cavazos, Morales, & Montemayor, L.L.P. [Requested by Webb County Commissioner Judith Gutierrez]

COUNTY AUDITOR

40. Discussion and possible action on the approval of a line item transfer in the amount of \$175,000 as follows:

FROM:	Account # 001-1050-6031 (Capital Murders) Account # 001-1050-6029 (Court Interpreter) TOTAL:	\$100,000.00 \$ 75,000.00 \$175,000.00
TO:	Account # 001-1050-6900 (Expert Witness) Account # 001-1050-6950 (Investigation)	\$ 20,000.00 \$ 5,000.00
	Account # 001-1050-7000 (Other Litigation)	\$ 25,000.00
	Account # 001-1050-7001 (Indigent Defendants)	\$125,000.00
	TOTAL:	\$175,000.00

49th DISTRICT COURT

41. Discussion and possible action on the approval of the following line item transfers:

FROM:	Account # 001-1001-5601 (Adm. Travel) Account #001-1001-6402 (Equipment Maint.)	\$1,500.00 \$2,000.00
TO:	Account # 001-1001-6010 (Books/Subscriptions)	\$3,500.00

DISTRICT ATTORNEY

42. Discussion and possible action on the approval of a line item transfer in the amount of \$5,000.00 from account # 001-1100-6402 (Repair & Maint of Equipment) to account # 001-1100-6022 (Professional Services).

ECONOMIC DEVELOPMENT

43. Discussion and possible action to authorize the Purchasing Agent to solicit construction bids for the El Cenizo Recreational Center Project. [Account #678-8103-8710-1 Park Development Precinct 1]

ELECTION ADMINISTRATOR

44. Discussion and possible action to appoint early voter sites and Election Day sites for the September 13, 2003, Constitutional Amendments Election.

ENGINEER DEPARTMENT

- **45.** Discussion and possible action awarding the design contract for the paving, resurfacing and storm drainage design for the streets of Bruni and Mirando City to Sherfey Engineering in the amount of \$378,050.00.[Border Access Colonias Grants]
- **46.** Discussion and possible action authorizing the County Engineer and the Purchasing Agent to obtain proposals for determining the silt levels and the type of soils at the bottom of Lake Casa Blanca.
- **47.** Discussion and possible action authorizing the Utilities Department to increase the water and sewer rates effective September 1, 2003, and to conduct Public Hearings on July 24, 2003, at El Cenizo and July 25, 2003, at Rio Bravo, for the proposed water and sewer rates.
- **48.** Discussion and possible action awarding the design contract for the paving, resurfacing and storm drainage design for the streets of Rio Bravo to Foster Engineering in the amount of \$407,475.[Border Access Colonias Grant]

GOLF COURSE

49. Discussion and possible action on the approval of a line item transfer in the amount of \$2,500.00 from account # 001-6001-6401 (Building Maintenance) to account # 001-6001-6402 (Equipment Maintenance).

INDIGENT HEALTH

50. Discussion and possible action on the approval of a line item transfer in the amount of \$700.00 from account #001-4101-6403 (Vehicle Maintenance) to account #001-4101-6402 (Equipment Maintenance).

MANAGEMENT INFORMATION SYSTEMS

51. Discussion and possible action on the approval of a line item transfer in the amount of \$155.00 from account #008-0101-6403 (Vehicle Maintenance) to account #008-0101-6011 (Records Management Preservation - Training & Education).

PLANNING DEPARTMENT

52. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize connections to the following properties:

Connection(s) qualifying under Section 232.029 (b):

1. Lot 2, Block 3, Aguilares Townsite, (electricity – one dwelling only)

Connection(s) qualifying under Section 232.029 (i):

1. Lot 98, Tanquecitos South Acres, (electricity-one dwelling only)

PURCHASING AGENT

- **53.** Discussion and possible action to authorize the Purchasing Agent to obtain the services of Cantu Electric for a Fire Alarm System for the Temporary Morgue in the amount of \$6,000.00. [Account #676-8101-8601 Construction in Progress]
- **54.** Discussion and possible action to authorize the Purchasing Agent to purchase one movable filing system to include software, boxes, colored folders, labels, disassemble, relocate, and reassemble LEKTRIEVER Filing System and one Mobil file cart from Records System Inc. in the amount of \$25,925.29 for the Auditor's Office.[Account #623-0400-8801 Capital Outlay-Certificates of Obligation Series 1999]

55. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following items for the Head Start Department:

1) One 29 Passenger School Bus	\$45,000.00
2) 80 Q-Vest Harness	\$ 6,880.00
3) Classroom Supplies	\$20,000.00
4) 15 Computers	\$ 8,300.00
5) 2 Playground Structures	\$ 8,545.00

- **56.** Discussion and possible action on the approval to award/reject Bid No. 2003-37 "Larga Vista Community Center Library Addition".[Account # 655-6110-8601 Construction in Progress]
- **57.** Discussion and possible action to Award/Reject proposal No. 2003-19 "Request for Proposals for Engineering Services for El Cenizo Paving Project" for the Engineering Department.[Border Access Colonias Grant]
- **58.** Discussion and possible action to Award/Reject Bid No. 2003-38 "One 24 X 64 Sq. Ft. Portable Building for Juvenile Justice Alternative Education Program. [Account # 149-1301-8801 Capital Outlay]
- **59.** Discussion and possible action to authorize the Purchasing Agent to purchase educational material for the Juvenile Justice Alternative Education Program from American Preparatory Institute in the amount of \$14,278.89. [Account #149-1301-6020-Educational Supplies]
- **60.** Discussion and possible action to authorize the Purchasing Agent to lease one digital copier (55 copies per minute) with finisher to run 30,000 copies per month for the Head Start Department.[Account # 903-4207-6014 Equipment Rental]
- **61.** Discussion and possible action to order exemption from competitive bidding to acquire services for repair and remediation of County property damaged by storm on June 2, 2003, and any other matters incident thereto.
- **62.** Discussion and possible action to approve an increase of cellular phone minutes for Jose Luis Rodriguez, Road and Bridge Superintendent, from 750 to 1000.

QUAD CITY COMMUNITY CENTER

63. Discussion and possible action to approve the following line item transfer:

FROM: Account # 001-6100-6403 (Repair & Maint. Vehicles) \$1,000.00

Account # 001-6100-6010 (Books & Subscriptions)

TOTAL \$7,500.00

\$6,500.00

TO: Account # 001-6100-6201 (Utilities) \$7,500.00

RISK MANAGEMENT

64. Status on Safety & Health Month Event for the Week of June 23rd.

June 24, 2003 - Drug & Alcohol Reasonable Suspicion Training June 26, 2003 - Safety Fair

June 25 & 27, 2003 - CPR & First Aid Training

TREASURER

- **65.** Discussion and possible action to award the Bank Depository Contract for Webb County funds to I.B.C.-Commerce Bank (Sole Proposal).
- **66.** Discussion and possible action to transfer employee slot #087 from the County Auditor to the County Treasurer along with the function and responsibility of Bank Reconciliations effective June 30, 2003, to comply with the dictate of Local Government Code 113.008.
- **67.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

₺ DISABILITY ACCESS STATEMENT **₺**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	DAY OF JUNE, 2003	
By: LOUIS H. BRUI WEBB COUNT		
<u>C</u>	ERTIFICATION OF NOT	ICE AND POSTING
the Webb County C that I posted a true a Courthouse door of public at all times or	ommissioners Court, is a transfer correct copy of said not Webb County, Texas, at a transfer day of	rtify that the above notice of meeting of rue and correct copy of said notice, and tice on the bulletin board at the place readily accessible to the general, 2003 and said notice? hours preceding the scheduled time of
DATED THIS	DAY OF	, 2003
COUNTY CLERK,	WEBB COUNTY, TEXA	S
DV.		